



## Roy Cloud School - 2017-2018 School Year

### PTO Meeting Notes

17 October 2017

#### Call Meeting to Order/Welcome/Introductions – Yvonne Sarles

- The PTO meeting started at 6:30pm in the school library.
- PTO President Yvonne Sarles led the group in introductions. For attendee list please see Appendix 1.

#### Financial Report - Jim

- Income this school year so far is approximately \$100,000
  - Amazon Smile just sent a significantly larger check than usual which means parents/guardians are using it - great news.
- Expenses have been light this month - a small amount for garden refurbishment is having a big impact.
- Looking ahead:
  - BoxTops will be due at the end of the month. We get a check once a year and it is usually a few hundred dollars. But we are aiming for more this year to get playground equipment like athletic balls and such.
  - This year the School District is moving from annual to quarterly billing for services (e.g. StarVista counseling, Lagarza physical education) so expenses will grow next month with the first quarterly payment to the District.

#### Principal's Report – Principal Dana Hardester

- Lunch Shelters
  - Construction has started with expected opening on or around December 4, 2017. The space will be covered for sun and inclement weather.
  - The younger grades can fit outside for lunch. Grades 3-5 and 6-8 will have two grade levels outside and one still inside the MUB due to constrained lunch shelter space. Later, an additional lunch shelter could be integrated into the new space, perhaps with PTO funding - then all grade levels could all eat outside.

- Students are enjoying watching the construction through the temporary fencing but are urged to not attempt to enter the construction zone at any time.
- Playground
  - The main playground is disrupted due to lunch shelter construction. The swing sets needed to be taken down for the lunch shelter construction and they cannot be reused. However, the PTO could fund replacement swings once the shelters are finished and an assessment is made of the space available. That said, long term plans (8-10 years from now) are for that entire playground to move to where the portables are to make room for a new permanent building. So any PTO funded swings would have that short a lifespan.
  - Playground slides were in disrepair and new ones have been ordered.
- Classroom Temperatures and Air Condition
  - Air conditioning is being added to the second floor classrooms via the approved “quick start” projects for the Measure T bond. The work is going on now but date of completion is uncertain.
  - There is an ongoing temperature study led by Dana. She is tracking classroom temperatures and comparing them with what temperature the District says it is reporting through their data system. There is a subset of classroom that consistently run warmer than others but most of the classrooms run very warm. This situation is further challenged by the area fires and air quality - the ventilation system that moves air through the classrooms in an attempt to de-escalate the temperature has been mostly off to keep additional smoke from entering the classrooms.
- Art for All
  - The new teacher is enthusiastic, the program is good, and now that the school year is up and running it may benefit from parent volunteers.
- Science Enrichment
  - We will be trying / testing two different lessons from the Lawrence Hall of Science later in the school year. This reflects a cut in lessons, compared to last year, due to PTO budget constraints.
- Field Trips
  - The PTO generally funds “standard” or “smaller” field trips (as opposed to the large, sometimes sleep over trips taken by 4th graders to Sacramento or 7th graders to Yosemite for example). There is an analysis taking place to right size the PTO reimbursement amount for these trips.

#### Teachers Report / Associated Student Body - Anna Rivoli

- Associated Student Body (ASB)
  - The ASB is working on a number of community service projects, including one in response to the local fires.
  - Lunchtime activities are also being planned including a relay race for older grades.

- ASB is also considering a student survey to revisit rally procedures, class t-shirts, and the Roy Cloud Thunderbolt mascot.
- Looking ahead, Halloween grams will be sold as well as potential World Kindness Day in November.
- A Halloween Dance is being organized by Parents.

#### PTO VOTE - Belinda Mendez, Yvonne, Jim

- **PTO VOTE:** Purchase of online reading program RazKids for K-3 classrooms
  - RazKids is a program many teachers have been using because they have leveled fiction and nonfiction books, it can read the story to students which is a great feature, and the kids can record themselves. Teachers and the school have been individually self funding for a few years. The teachers looked into a site license but it is way too large (\$11,000) for the need. It is cheaper to do individual teacher licenses. Buying it now will allow the kids to do it over the summer. It is cute and motivational. Will the PTO fund it?
  - Motion to approve RazKids made by Virgie Germano, second by Avis Hains: VOTE: YES – approved, no opposed.

#### Direct Donations Update - Jolie Kalvaria

- [The 2017-2018 Direct Donations Campaign](#) is coming to an end at the end of the month!
- Donations thus far: \$101,000 (plus a potential additional \$9,500 in matching funds).
- Progress toward donation goal: 63%
  - Last year at this time we were at 40% of our goal.
- Progress toward 100% participation: With 132 donations total, 24% of Roy Cloud families have given thus far.
  - Last year at this time 20% of Roy Cloud families had donated.
- Looking ahead:
  - October: Reaching out to each classroom through room parents and Facebook postings, plus last chance flyers. Main campaign target end is October 31.
  - November: [GivingTuesday](#) text campaign.
  - December: Year-end push! Reminders about tax deductible donations.

#### 60<sup>th</sup> Birthday Party - Virgie Germano

- [Roy Cloud's 60th Birthday Celebration](#) was a hit - thank you to Virgie! Also huge thank yous all around to the countless parent volunteers that made the party such a success. It was a well attended and much loved community event.
- The celebration happened to also break even and as the receipts are tallied may even come out a bit ahead. The highest earning booth was the slime station, followed by the game track, inflatable basketball, and the cotton candy.

### Variety Show Update - Penny and Amy

- A student talent and variety show called The Cloud Show is being prepared for debut at the Veterans Memorial Center in Redwood City on Saturday November 4 from 6-8:30pm. Rehearsals are ongoing and students are so excited.

### Auction and Fund a Need Update – Avis, Tonya

- Please save the dates for our [Annual Fundraising Auction](#)! It will be Saturday February 24, 2017 at [Domenico Winery](#) in Redwood City. The theme is Hollywood Glam.
- Ticket sales will now start in January. The team thinks unlimited beer and wine is appropriate so there will be a \$10 increase to ticket cost. Early bird price is \$90/ticket, after that \$100/ticket.
- The Auction this year will aim to raise \$150,000 - nominally higher than last year.
- Volunteering opportunities – we have a lot of help but still need people to help organize teacher parties and outings, classroom gifts, and to help with the silent and live auction donations. Want to volunteer to help? Have something to donate for the auction? Please contact: [roycloudauction@gmail.com](mailto:roycloudauction@gmail.com).
- Fund a Need: The Fund a Need needs to be chosen in November (or early December at the latest).
  - What is a Fund A Need? In addition to the parties and auction gifts you can sign up for, there is an opportunity to donate for a designated need for the school. It is typically a one-time deal – funds captured for a specific purpose and need to be used that year. Ideally it benefits all students. Coming up with the idea takes a collaborative effort of the teachers, staff, administration, and the PTO.
  - Avis surveyed parents during the 60th birthday party and got some interesting ideas that fit into three themes: Air condition, science, and outdoor space.
  - Other ideas generated at the meeting: water filtration stations throughout the school and/or MUB, replace the damaged performance stage, a health and wellness theme to wrap up a number of “mini” projects like water stations, classroom cooling, etc.
  - Dana will bring these ideas to teachers and solicit others, then conduct a feasibility assessment and budget, and then bring for a vote at the November PTO meeting.

### Library Renovation Update – Assistant Principal Kristen Fielding

- We are about \$5,000 short to cover items that are surprise expenses for the 2016-2017 Fund a Need Library project. It is for finishing touches.
- **PTO VOTE:** Approve final up to \$5k to complete the library project.
  - Motion to approve additional \$5000 funds to complete library reno project made by Jim Balestieri, second by Belinda Mendez, VOTE: YES – approved, no opposed.

### Spring Play Update – Jen

- The play will be Mulan and the dates are being finalized for the McKinley theatre. Jen reports she was successful in reducing rehearsal time during tech week by 1 hour per night!

### Miscellaneous - Yvonne

- Upcoming PTO meetings will be:
  - November 14
  - December 19 (NOTE: later rescheduled to December 5)

### Adjourn Meeting - Yvonne Sarles

- Meeting adjourned at 8:30.
- The next meeting will be November 14, 2017 at 6:30pm in the school library.
- Future PTO meeting dates are listed on the [PTO website](#).

## Appendix 1: Meeting Attendees

1. Casey Wright
2. Jolie Kalvaria
3. Pamela Bartfield
4. Laura Schooley
5. Nooshin Kaviani
6. Anna Rivoli
7. Belinda Mendez
8. Jen Clark
9. Christina Granato
10. Yvonne Sarles
11. Dana Hardester
12. Kristen Fielding
13. Avis Hains
14. Cara Plamondon
15. Tanya Bachnick
16. Virgie Germano
17. Jim Balestieri